



What is an Administrative Regulation?

An administrative regulation:

- Provides the details for carrying out policy and enforcing it
- Sets forth specific requirements
- May list do's and don'ts
- May include step by step procedures
- May assign specific responsibility

Administrative Regulation Definition

Administrative regulations are detailed directions developed by the college president or superintendent to put policy into practice. They tell how, by whom, where and when things are to be done.

Why is an Administrative Regulation Important?

An administrative regulation:

- Assigns detail needed to implement policy to staff, allowing the Board to focus on broad issues
- Provides college president or superintendent the flexibility to make timely changes to effectively implement policy
- Provides detailed requirements, procedures and prohibitions under which the district will be operated
- May satisfy a state or federal requirement or serve as a compliance indicator
- Informs staff, students and public