August 20, 2012

TO: Administrative Assistants

FROM: Robert Rader, Executive Director, CABE

RE: Updating CABE’s Database

We need your help!

Please review and update your district’s information. You can go to:

[*http://www.cabe.org/page.cfm?p=2*](http://www.cabe.org/page.cfm?p=2)*,* click on eMembership, and follow the step-by-step directions and update your information directly to the CABE database. This will help to ensure that all your board members are receiving information from CABE in a timely manner.

Board members, superintendent, assistant superintendent and business administrator are key leaders in your district. This updated information will help keep **everyone** informed.

Thank you for taking the time to update this information.